



**THE WAREHOUSE CENTRE**

incorporating

Rayleigh Megazone &  
Rayleigh MegaPlay



## TEAM MEMBER APPLICATION FORM

General Assistant

Café Assistant

MZ Fast Food Caterer

### PERSONAL DETAILS

Full Name:

Address:

Telephone Number:

Mobile Number:

National Insurance Number:

Emergency Contacts:

Name:  
Relationship:  
Telephone Number:

Name:  
Relationship:  
Telephone Number:

### WORK EXPERIENCE / EMPLOYMENT HISTORY

Please give details of employment both current and over the last 3 years (full time and / or part time) Continue on a separate sheet if necessary

Name and address of company:



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Employed From / Until:

Position held:

Were you employed FULL TIME / PART TIME

Duties:

Reason for leaving:

Please answer the following questions  
(tick the correct answer and comment where applicable).

1. How would you travel to work?

2. Are you available to work during the following periods?

|                  | YES | NO |
|------------------|-----|----|
| Lunch times:     |     |    |
| Saturdays:       |     |    |
| Sundays:         |     |    |
| Monday Evening:  |     |    |
| Friday Evening:  |     |    |
| Bank Holidays:   |     |    |
| Term Time:       |     |    |
| School Holidays: |     |    |



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3. If you have answered NO to any of the above, please tell us why you will not be able to work:

4. Do you have any experience and / or qualifications relevant to this business? Yes / No  
If yes please give details:

5. Have you been convicted of any offence?  
If so, please give details. Spent convictions need not be included.  
  
(CRB Checks are completed on all staff at The Warehouse Centre LTD)

6. Do you have any convictions or county court judgments? YES / NO  
If yes, please give full details, including any other relevant matters pending. Spent convictions need not be included.

|       |        |          |
|-------|--------|----------|
| DATE: | COURT: | OFFENCE: |
| DATE: | COURT: | OFFENCE: |
| DATE: | COURT: | OFFENCE: |

## EQUAL OPPORTUNITIES

It is the policy of the company that there shall be no discrimination in respect of sex, colour, religion, age, race, ethnic origin, sexual orientation or nationally and that equal opportunities shall be given to all employees. In order to ensure effectiveness of our Equal Opportunities policy, it would be of great help if you would tick the appropriate box. It is not, however, compulsory to complete this section and it will not affect your chances of selection if you choose not to do so.



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PLEASE TICK THE APPROPRIATE ETHNIC / RACIAL GROUP TO WHICH YOU BELONG:

- White
- Black Caribbean
- Black African
- White Pakistani
- Indian
- Bangladeshi
- Black Other
- Asian
- Other

## REFERENCES

Please give the name and address of two people who can be contacted for a reference (one of which must be work related).

Name (1):

Address:

Postcode:

Telephone Number:

Is this person a: PREVIOUS EMPLOYER / PERSONAL ASSOCIATE

Name (2):

Address:

Postcode:

Telephone Number:

Is this person a: PREVIOUS EMPLOYER / PERSONAL ASSOCIATE

I confirm the above people can be contacted immediately for references: YES / NO

If NO, Please state the reason:



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## A FEW QUESTIONS...

What is the key to a Smart, Professional, Presentable family focused facility? **Bullet Points Only Please**

What do you do if a customer complains? **Bullet Points Only Please**

Please note: If you are claiming any type of State Benefit, you may lose the benefit once you start work. Please contact your local DSS office for further information.

Please complete the following:

How did you hear about the company? (Please Tick)

Advertisement  
If yes, please specify where:

\_\_\_\_\_  
 Personal recommendation  
 Internet  
 Other (please specify)  
\_\_\_\_\_

I understand that any inaccuracy or falsification of information I have given may result in termination of my employment.

I have completed this form personally and declare that the above information is true in all respects.

Signed:

Date:

## STAFF USE

Date Selected To Interview:

Successful: YES / NO

Induction & Start Date:

Do they Require a Work Permit: YES / NO